

Associate in Applied Science in General Occupational/Technical Studies (GOTS) to Bachelor of Science in Occupational Training and Development

The Leadership, Foundation and Human Resource Education (ELFH) department in the College and Education and Human Development at the University of Louisville offers a Bachelor of Science degree in Occupational Training and Development (OTD). One of the special features of this program is awarding of specialization credit for students who have extensive, documented work experience (beyond entry level) in a teachable occupation or family of occupations. The specialization credit allows students to utilize past documented training in a given field and/or technical course work from accredited institutions as well as military, vocational and occupational experience and convert those skills into college credit. The ELFH department promotes and provides quality education and experiences in training and development. This is accomplished through excellence in service, scholarly inquiry and adherence to professional standards. The department concentrates on the urban community work force and military environments with consideration for local, state and national involvement. "Training the Trainer" is the focus of OTD program as it strives to meet the needs of human resource development in the business and/or military setting.

Graduates of this program apply their expertise in entry to mid-level positions, sometimes in Human Resource or Training departments, but often in other situations where they are called upon to assist others in improving their job performance. This program contributes to their professional development by strengthening curriculum design, instructional, technology and evaluation skills, by emphasizing learning theories for adults and diverse learners, by planning appropriate training facilities and events, and by considering program management. Students are introduced to the field of Human Resource Development and in the culminating experience, apply and evaluate program learnings in an on-the-job experience. One attractive feature of the program is the Specialization, which allows up to 48 credit hours of documented technical certifications, job experience and/or job related courses to be converted to college credit at no cost.

The Associate of Applied Science degree in General Occupational Training Studies is offered in cooperation with UofL, KCTCS and KYVU. This associates degree may offer some students a foundation to build on as they prepare to enter the Bachelor of Science degree. Students with an AAS in General Occupational/Technical Studies will have completed general education courses and credits in the categories noted. Students who transfer the GOTS degree into the Occupational Training and Development program at the University of Louisville will complete the additional general education courses required for a bachelor's degree at KCTCS or UofL. Transfer credit for the GOTS technical component applicable to the Occupational Training and Development program will be evaluated individually for each student. Students who complete the additional general education requirements before completing the AAS in General Occupational /Technical Studies need to request a general education certification evaluation upon transfer to UofL through their KCTCS home institution.

- **Program length:** Active students may proceed at their own pace, taking as many or as few courses as they can handle
- **% of program offered via KYVU:** 100%
- **Credits needed to graduate:** 123 minimum

- **Degree/Credential awarded:** KCTCS Associate in Applied Science in General Occupational/Technical Studies / University of Louisville Bachelor of Science in Occupational Training and Development.
- **Accreditation:** The program is accredited by SACS - the Southern Association of Colleges and Schools.
- **For more information, contact:**

Shelly Reid
 Program Coordinator
 Delphi Center for Teaching and Learning
 Distance Education Training and Support
 Phone: 800-334-8635 ext 8524319
 email: online@louisville.edu

- **Admission requirements:**
 0. High School grade point average of 2.50 or above
 0. ACT Composite score of 21 or above
 0. Kentucky pre-college curriculum successfully completed
 0. If college credit has already been earned, the cumulative college grade point average (based on degree applicable credits) is 2.25 or above.

Admissions information can be found at <http://admissions.louisville.edu>

Note: Internet access and an active e-mail account are required for this program.

- **How to Apply for Admission:**

The Kentucky Community and Technical System: This associate to bachelor's degree is offered by the Kentucky Community and Technical College System and University of Louisville. During completion of the associate degree, a KCTCS college must be designated as your Home College. Even though the classes will be delivered by different KCTCS colleges, the Home College will admit you and take care of all of your student service needs including advising, library services, billing, financial aid, etc.

You may register for classes online at the Kentucky Virtual University (KYVU) or directly at your Home College. If requesting through KYVU, your request for classes will go to the college you designate as Home College and the Registrar at the Home College will enroll you for courses once all admission requirements have been met. The entire associate to bachelor's degree may be completed online. Students will apply to KCTCS for the associate program and will apply for admissions to University of Louisville to complete the bachelor requirements.

University of Louisville: Undergraduate application forms can be found online at <http://admissions.louisville.edu/apply/>

Here is a listing of the classes involved in this degree. There may be additional courses that meet these requirements. Please check the current course catalog and online class schedule for additional information and offerings. The entire Associate in Applied Science degree may be completed online; however, some faculty may require proctored

exams. Approved proctored sites are listed at www.kctcs.edu/distancelearning under student services.

KCTCS Courses		
GOTS General Education (from published KCTCS general education course list)		
Course		Credit
ENG 101 – Writing I		3
Humanities ***		3
Social/Behavioral Science ***		3
Natural Science ***		3
Mathematics ***		3
GOTS General Education Subtotal:		15
GOTS Technical Component		
Computer Literacy		3
Technical Courses (transfer credit applied to ELFH 290/ELFH 291		42-58
GOTS Technical Subtotal:		60-76
General Education in addition to GOTS (KCTCS or UofL general education course lists)		
ENG 102	Writing II	3
COM 181*** OR COM 252	Basic Public Speaking or Introduction to Interpersonal Communication	3
Humanities ***		3
Social/Behavioral Science ***		6
Natural Science (incl. Lab) ***		3-4
Additional General Education		18-19
University of Louisville Courses		
General Education Competencies		
Cultural Diversity I & II		6
General Education Competencies		6
Course No.	Title	Credit
Core Courses		
ELFH 445	Prior Learning	3
ELFH 574	Using Productivity Tools	3
ELFH 312	Occupational Analysis & Curriculum Development	3
ELFH 316	Training Methods & Techniques	3
ELFH 332	Evaluation of Training	3
ELFH 341	Planning & Coordinating Training Facilities	3
ELFH 540	Program Exit Experience	8
Core Total:		26
Training and Development (select one concentration)		
ELFH 411	Introduction to Human Resource Development	3
ELFH 460	Adult Learning Practice	3
ELFH 490	Management Principle for Training and Development	3
Training and Development Subtotal:		9
Industrial Education (select one concentration)		
ON CAMPUS ONLY		
ELFH 310	Teaching Career and Technical Education	3
ELFH 330	Special Occupational Education	3

ECPY 507	Learning Theory and Human Growth and Development (UL) OR Human Development and Learning (KCTCS)	3
EDP 202		
Industrial Education Subtotal:		9
Specialization Credits- based on work experience		
ELFH 390 and/or ELFH 391 Occupational Subjects and/or Occupational Experience		6-12
Electives		0-3
PROGRAM TOTAL		128-145

*** There may be additional courses that meet these requirements. Please check the current course catalog and online class schedule for additional information and offerings.

Helpful links:

<http://www.kctcs.edu/distancelearning/Courses.htm>

<http://www.kctcs.edu/distancelearning/collegeContacts.htm>

<http://www.kctcs.edu/distancelearning/bookstore.htm>